

profile

I am a highly creative and motivated designer, a professional and enthusiastic team player with nine years experience in the graphic design industry including positions at a leading international publisher and a European university. I have an eye for detail and can work quickly and comfortably between multiple projects delivering innovative graphic design solutions.

skills

Strong typographic, layout and design skills, good knowledge of pre-press and print production processes. Excellent communication and organisational skills and excellent knowledge of the following software:

Mac OSX, Quark Xpress, Adobe InDesign CS3, Adobe Photoshop CS3, Adobe Illustrator CS3, Acrobat Professional, Adobe Dreamweaver CS3, Microsoft Office

employment

Freelance Designer August 2008 – Present

Current clients: *European Institute of Innovation and Technology // Intermede Vacances // Mobile Home Owners Association*

Graphics Assistant 2006 – August 2008

Design & Print Centre, University of Kent, Canterbury, UK <http://www.kent.ac.uk/>

- Assisted the University's graphic designer in all aspects of layout, design and image manipulation for a variety of publications for internal and external customers as required and within agreed deadlines.
- To check and modify files as necessary to ensure they are correct for output through internal workflow or for external production including imposing jobs when required.
- Organised multiple projects on a priority basis in a demanding environment.
- Maintained accurate and efficient workflow by recording project details and filing documents and images following established systems.
- Identified and resolved day-to-day computer software problems where possible and routine updating of software and peripheral equipment.

Publicity Designer 2001 – 2006

Pearson Education, Oxford, UK <http://www.pearsonschoolsandcolleges.co.uk/>

- Graphic Designer for the in-house marketing department.
- Provided creative design solutions for marketing publicity from initial concepts to finished artwork within budget and time constraints.
- Liaised with marketing staff to ensure publicity items meet their requirements.
- In consultation with operations team, I supplied finished artwork for external digital or litho production.
- In conjunction with other designers and branding team implemented and maintained brand identity guidelines.

Creative Artworker January – March 2001

Image Facilities – Oxfordshire, UK

Duties included preparing artwork for print including colour correction, checking trapping, planning up artwork, outputting and checking film and proofs and some design tasks.

Junior Designer August – December 2000

Impressions Design – Oxfordshire, UK

Design and type setting for a variety of promotional material. Liaising with clients to meet their requirements.

education

- **BA(Hons) 2:1 – Graphic Design** Swansea Metropolitan University 2000
- **National Diploma – Foundation in Art and Design** University College for the Creative Arts 1997
- **A Levels in Art, Geography & Chemistry, 9 GCSEs** 1994/96 Epsom & Ewell High School

additional training

- **Adobe InDesign CS Advanced Course** Systematix, Reading, UK May 2005
- **Adobe InDesign CS Migration Course** Meridian Training Limited, UK April 2004
- **Time and Priorities Management** Syntagm Limited, UK May 2003
- **Adobe Photoshop 6** Meridian Training Limited, UK June 2002

clients

European Institute of Innovation and Technology

Artwork in progress

Mobile Home Owners Association

Website design in progress

Intermede Vacances

On going work on their website and printed marketing material
<http://www.intermedevacances.com>

Canterbury Christ Church University

Various event photography commissions including the university choir at the annual candle lit carol service in Canterbury Cathedral

Now Print

Website design for a digital printing company
<http://www.now-print.co.uk>

Diamond Lightsource

Design proposals for a new intranet site

The Flaming Monkeys

Promotional artwork campaigns for an unsigned rock band that won various national awards

Realistic Rock Academy

Graphic Design and photography for this successful music academy based in Surrey, UK

Gameworld UK

Flyers & web graphics for an online computer games company

Clare Ransom

Website for an award winning silversmith

personal interests

I have a passion for photography and the Geneva region is a great location for me to take pictures. Since moving to the Geneva region last year I have also learned to ski, which has been a great experience.

Over the last 8 years I have also been a member of the Sealed Knot, a UK charity and taken part in many historical English Civil War reenactments.

references

Available on request.